

Your details

Title
(Mr/Mrs/Miss/Ms/Dr/Other) If other, please specify

First name

Middle name(s)

Surname

Current address

.....

.....

.....

Telephone numbers

(Daytime)

(Evening)

(Mobile)

Is the account you are enquiring about in your name?

Yes - Please complete Part IA

No - Please complete Part IB

Part IA - **More about you**

Date of birth (dd/mm/yyyy) / /

Your addresses - What addresses have you lived at since the account was opened? Please tell us as many as you can remember.

Address

.....

.....

Date moved in (dd/mm/yyyy) / /

Date moved out (dd/mm/yyyy) / /

If you need to tell us about any more addresses, please continue on a separate sheet. **NOW GO TO PART 2.**

If you have been known by any other name (e.g before marriage), please write it here.

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Address

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Date moved in (dd/mm/yyyy) / /

Date moved out (dd/mm/yyyy) / /

Part IB - **About the Account Holder**

Full name of the account holder (if you do not know the exact name, please give as much information as you can, including first name and all middle names).

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Account holder's date of birth
(dd/mm/yyyy) / /

Account holder's addresses - What addresses has the account holder lived at since the account was opened? Please tell us as many as you know about.

Address

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Date moved in (dd/mm/yyyy) / /

Date moved out (dd/mm/yyyy) / /

If you need to tell us about any more addresses, please continue on a separate sheet.
NOW GO TO PART 2 (if the account holder is deceased, please complete PART IC first).

Is the account holder alive?

Yes No - Please complete Part IC.

What is the connection between you and the account holder?

Relative Friend Carer Executor / administrator

Address

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Date moved in (dd/mm/yyyy) / /

Date moved out (dd/mm/yyyy) / /

Part 1C - More about the Account Holder

Date of death (dd/mm/yyyy) / /

Do you have any of the following?

- Death Certificate Probate Copy of Will Lawyer's letter regarding Will None of these
- Other proof of being entitled to deal with the money in the account Letter of Administration Grant of Confirmation

If other, please specify:

Part 2 - About the account

Which bank or building society was the account with?

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Is / was the account a joint one?

- Yes No Don't know

If 'Yes', please tell us any other names on the account.

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If you know the account number, please write it here:

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What was the approximate balance on the account?

(If you don't know, leave this blank) £

Was there a passbook with the account?

- Yes No Don't know

If 'Yes', do you have the passbook?

- Yes No

If there is any other information you feel may help us trace this account, please write it here:

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What type of account is it?

- Savings account Current account Other

If other, please specify:

When was the account opened? / /

(dd/mm/yyyy) If you don't know, leave this blank.

When was the account last used? / /

(dd/mm/yyyy) If you don't know, leave this blank.

To ensure that your claim is valid, we will need to check your identity and your claim on this account.

Please tell us which of the following documents you have showing your identity:

- Passport Driving licence Utility bill
 Marriage licence Birth Certificate Other

If other, please specify:

- No documentation available

If possible, please send one document showing your identity to us.

Please tell us which of the following documents you have showing evidence of the account:

- Passbook Bank statement
 Cash machine card Cheque/debit card
 Cheque book Letter from bank
 Other

If other, please specify:

Part 3 - Declaration

I confirm that the information I have provided above is correct and that if I am contacting you on behalf of another account holder, I have the authority to do so.

Signature

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Please return this form by post to:

**Birmingham Midshires
Savings & Investments Team
PO Box 183
Freepost WV6 10
Wolverhampton WV9 5BR**

To assist us in processing your enquiry, please also enclose:

- a passbook for the account (if you have one)
- a document showing your identity

**We aim to contact you by post within
10 banking days of receiving your form.**